



Policy for Non-U.S./ Foreign Vendors

Obtaining a U.S. taxpayer identification number

Information on obtaining a US TIN and links to the corresponding forms:

Business entities can obtain an Employer Identification Number (EIN) by completing [Form SS-4](#) and [Instructions](#). Individuals must obtain either a Social Security Number (SSN) by contacting the Social Security Administration or an Individual Taxpayer Identification Number (ITIN) by completing [Form W-7](#) and [Instructions](#). The individual vendor should read about both identification numbers to see which one applies to the specific circumstances.